



Every Child, Every Chance, Every Day; Working Together.

Crabtree Farm Primary School

Site Manager (without Technical Specialism) Vacancy

Start Date 9th June 2025

28 hours per week, 52 weeks per year – Permanent

Salary scale E12 £20,970.48 actual

We are looking for an outstanding, reliable and committed Site Manager to join our valued staff. You need to be keen and motivated to assist our premises staff with maintaining the school grounds. A flexible attitude regarding workload is ideal with a good standard of 'hands on' practical maintenance skills. This is a key post; the successful candidate will ensure the site is secure and maintained to a high standard.

Crabtree Farm Primary School is a very popular school at the very heart of the community that we serve. High deprivation in the area bring challenges and the staff provide opportunities and experiences for all the children in order to promote education and wellbeing. It is a large school with currently 362 pupils on roll.

Working alongside our Cleaner in Charge you will be responsible for general site maintenance, using a varied skillset to carry out tasks commensurate to the enclosed job description including legionella, fire, H&S, risk assessments and reactive site duties. You will also need to be confident in dealing with contractors when required. Holidays will be arranged in agreement with the Head Teacher.

Working hours will be 6am to 1:30pm Monday to Thursday with 30 minutes lunch break, however hours may be negotiated to suit an exceptional candidate.

We are looking for someone who:

- Is pro-active and can work efficiently;
- Has experience of working with an operational environment;
- An understanding of health and safety parameters;
- A good standard of maintenance and DIY experience;
- Experience of working with compliance;
- Ability to prioritise and plan own workload;
- Is enthusiastic about developing the school;
- Flexible, friendly and hard-working;



In return we can offer:

- A key role within our premises team;
- A happy, welcoming environment;
- Friendly, enthusiastic learners;
- A strong and experienced staff team;
- Staff pension

Closing date: Friday 25th April 2025 at 12 noon

Interviews will be held week commencing Monday 5th May 2025.

Completed applications can be emailed to the Business Manager at m.smith12@crabtreefarm.nottingham.sch.uk

All applications must be accompanied with the GDPR reference request and self-declaration of criminal record. (enclosed within the job pack)

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check. As per KCSIE we will also undertake online searches for all shortlisted candidates.

The post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement for this role.

Safeguarding Statement:

Crabtree Farm Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.



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